



MICHIGAN DEPARTMENT OF LABOR & ECONOMIC GROWTH  
**MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY**  
**HOMELESS PREVENTION AND RAPID RE-HOUSING PROGRAM**  
**VERIFICATION OF INCOME – QUARTERLY REVIEW.**

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Name: \_\_\_\_\_  
(Head of Household)

- **Eligibility determined at initial Intake and Assessment (HPRP Form No. 2)**

**2<sup>nd</sup> Quarter:** Date \_\_\_\_\_

Gross Income: \_\_\_\_\_ AMI: \_\_\_\_\_

Qualify for Additional Assistance? Yes  No

Documentation of Change in Income (if yes, please specify & complete calculation worksheet)

- Yes  \_\_\_\_\_
  - Complete calculation worksheet Yes
- No

Verified by: \_\_\_\_\_ Date: \_\_\_\_\_

**3<sup>rd</sup> Quarter:** Date \_\_\_\_\_

Gross Income: \_\_\_\_\_ AMI: \_\_\_\_\_

Qualify for Additional Assistance? Yes  No

Documentation of Change in Income (if yes, please specify & complete calculation worksheet)

- Yes  \_\_\_\_\_
  - Complete calculation worksheet Yes
- No

Verified by: \_\_\_\_\_ Date: \_\_\_\_\_

**Eligibility**

**Prevention:** (At review, income cannot exceed 50% AMI). Up to 6 months rental assistance; Rental arrearages—3 months maximum if it prevents an eviction; Utility Payments + Utility Arrearages—\$1,500 maximum per household.

**Rapid Re-housing:** (At review, income cannot exceed 50% AMI). Up to 15 months rental assistance; Security Deposit—up to one month; Utility Deposits—up to \$200 limit per occurrence; Utility Payments + Utility Arrearages—\$1,500 maximum per household.

## HOMELESS PREVENTION AND RAPID RE-HOUSING PROGRAM VERIFICATION OF INCOME – QUARTERLY REVIEW

Name: \_\_\_\_\_  
Head of Household

**4<sup>th</sup> Quarter:** Date \_\_\_\_\_

Gross Income: \_\_\_\_\_ AMI: \_\_\_\_\_

Qualify for Additional Assistance? Yes  No

Documentation of Change in Income (if yes, please specify & complete calculation worksheet)

- Yes  \_\_\_\_\_
  - Complete calculation worksheet Yes
- No

Verified by: \_\_\_\_\_ Date: \_\_\_\_\_

**5<sup>th</sup> Quarter:** Date \_\_\_\_\_

Gross Income: \_\_\_\_\_ AMI: \_\_\_\_\_

Qualify for Additional Assistance? Yes  No

Documentation of Change in Income (if yes, please specify & complete calculation worksheet)

- Yes  \_\_\_\_\_
  - Complete calculation worksheet Yes
- No

Verified by: \_\_\_\_\_ Date: \_\_\_\_\_